**研究生离所通知单**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 学号 |  | | 姓名 | |  | | 离所类别 | | 🞎毕业🞎结业🞎退学🞎出国  🞎长期所外联合培养 | | |
| 性别 | 🞎男🞎女 | | 联系  电话 | |  | | 答辩日期 | | 年 月 日 | | |
| 委托人姓名  （如有） | |  | | | | 委托人电话（如有） | |  | | | |
| **就业与档案邮寄信息** | | | | | | | | | | | |
| 毕业去向 | | 🞎就业 🞎出国 🞎升学 🞎待就业 | | | | | | | | 就业与档案信息  （郭可信楼2楼·贺影） | |
| 毕业去向单位 | |  | | | | | | | |  | |
| 档案邮寄地址 | |  | | | | | | | |
| 档案接收联系人 | |  | | | | | | | |
| 档案接收电话 | |  | | | | | | | |
| **所内有关部门签字** | | | | | | | | | | | |
| 导师 | | | |  | | 网络中心  （葛庭燧楼2楼·陶立宇） | | | | |  |
| 餐卡注销  （餐厅3楼·杨红梅） | | | |  | | 综合档案室  （葛庭燧楼3楼·李博涵） | | | | |  |
| 图书馆  （文萃路园区图书馆·刘丹 杨筱白） | | | | | |  | | | | | |
| **研究生部签字** | | | | | | | | | | | |
| 退宿  （郭可信楼2楼·冯扬） | | | |  | | 研究生证、金属所研究生卡  （郭可信楼2楼·孙冬昊） | | | | |  |

本人（或委托人）签字： 日期：

**注：在完成所有签字后，请将本表交至郭可信楼2楼办公室孙冬昊。**

**FORM FOR LEAVING IMR OF GRADUATES**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | Gender |  | Student ID. |  |
| Date of Thesis Denfense | |  | | Supervisor’s Name |  |
| Deputy’s Name  （If Needed） | |  | | His/Her Mobile No.  （If Needed） |  |
| Career Development After Graduation | |  | | | |
| **Signatures of Related Departments at IMR** | | | | | |
| Supervisor | |  | | Network Center  （Tao Liyu at 2nd Floor of Ke Tingsui Building） |  |
| Cancellation of Meal Card  （Yang Hongmei at 3rd Floor of Dining Hall） | |  | | Archives Room  （Li Bohan at 3rd Floor of Ke Tingsui Building） |  |
| Library  （Liu Dan, Yang Xiaobai at Library of Wencuilu Site） | | | |  | |
| **Signatures of Graduate School** | | | | | |
| Dormitory Move-out  （Feng Yang at 2nd Floor of Ke-Hsin Kuo Building） | |  | | USTC Graduate Booklet  IMR Graduate ID Card  （Sun Donghao at 2nd Floor of Ke-Hsin Kuo Building） |  |

Sign Your Name： Date：

*Note: After all signatures are completed, this form shall be handed over to Sun Donghao at 2nd Floor of Ke-Hsin Kuo Building.*