**研究生短期出访申请表**

**The application form of short visits for students and postdoc**

|  |  |
| --- | --- |
| **Project Name (Chinese)** |  |
| **Project Name (English)** |  |
| **Visit Types** | **□ Conferences □ Cooperation □ Visit □ Training □ Activities****□ Joint cultivation □ Study abroad** |
| **Report Title** |  |
| **Report Types** | **□ Invited □ Oral □ Poster** |
| **Countries for visit** |  | **Drop by** |  | **Days for Visit** |  |
| **Departure Date** |  | **Arrival Date** |  |
| **Visit Route** |  |
| **Host Organization** |  |
| **Inviter’s message** | **Name, Position, Organization, Address and phone number** |
| **Funding from** | * **CAS □ IMR □ Out of CAS □ Abroad □ Others**
 |
| **Applicant Name** | **M/F** | **Nation** | **Birth Date** | **Place of Birth** |
|  |  |  |  |  |
| **Passport No.** |  | **Grade** |  | **Tel.** |  |
| **Group Category** | **Whether to visit by agreement group □ No □ Yes** |
| **Group Name：** |
| **Aim, task and the significance for visit** | **Requirement:**1. **The brief introduction of conference background.**
2. **Clarify the aim, task and significance of visit.**
3. **The visitor’s introduction is needed if cooperation will be made.**
4. **Submit the certificate about the financial support from other side.**

**Signature:** **Date:** |
| **Comment by the head of Division** | **签名Signature:** |  **年 月 日** |
| **Comment by Graduate School** | **签名Signature:** | **年 月 日** |
| **Comment by the Dean of IMR** | **签名Signature:** | **年 月 日** |
| **Comment by Foreign Affairs Office** | **签名Signature:** | **年 月 日** |

**Note：**1、please do not change the form format, and print on a page A4 paper

**2、**Detailed schedules for collaborative research or academic exchanges should be submitted for outside conference, and funding certificates should be provided for those who receive financial assistance from outside CAS